

Your Wedding with a Guest Minister At First Congregational Church

235 South Kenilworth, Elmhurst, IL 60126

Email: elmhurstucc@sbcglobal.net

Phone : 630-832-2580 Fax : 630-832-9142

website: www.elmhurstucc.org

Congratulations! The church shares your happiness. We are pleased to host your wedding and assist you in the planning of a beautiful church wedding with these basic guidelines.

Your guest minister is most welcome to officiate your wedding ceremony. Please confirm with her/him that she/he is ordained and in good standing. We also ask that you relay the following guideline information.

Please contact the church office as soon as you have a date so we can confirm the day and time you are requesting.

The church will provide you with a “wedding host” to guide you on church procedures, answer any questions and assist you at the rehearsal and on your wedding day. This fee is already included in the Wedding Cost.

At least three months before the wedding, please make an appointment with your minister who is conducting your service to discuss details and setup a rehearsal for your wedding ceremony.

Two candles are available for your use on the altar. First Church does not provide a unity candle for your use but you may supply your own. Candles in the pews and aisles are prohibited.

The setting in the sanctuary is beautiful without much adornment. A lovely centerpiece on the altar is usually just the right touch. We encourage the use of the florist of your choice. If you need a recommendation for a local florist we would be happy to do that.

We discourage the use of an aisle runner. They can be a hazard. If you are bring an aisle runner please let us know.

Music is an important part of your service. Our music minister and organist is Jim Molina. You may call him directly to make arrangements at: 630-865-6681 or camaya1@aol.com. A guest vocal or instrumental soloist may be used and should contact Jim well in advance for rehearsal. A vocal or instrumental soloist can be recommended if you so desired.

The church does not prepare a wedding bulletin or program for the service. You are most welcome to design and purchase your own. Your minister should be able to provide an “Order of Service” at your request.

Please be thoughtful about picture taking. The photographer you choose should have sensitivity to the church and worship. We request that the photographers and videographers check-in with the minister prior to the service to coordinate.

The wedding rehearsal begins the entire wedding experience. It is usually held the evening before and is scheduled at the time your wedding is scheduled. Promptness is greatly appreciated for all who are involved in the wedding party.

Remember to bring your wedding license at that time. The church is located in DuPage County. Your guest minister is responsible for signing that document and getting mailed within the required time.

The church is available to you for three hours. If more time is needed, please contact the church office and that can be arranged.

Please do not throw rice, birdseed, confetti, etc. It is hard on our environment and does not clean up easily.

No alcoholic beverages may be served in the church or on the church property.

If you have additional questions, please do not hesitate to call the church office, 630-832-2580.

Wedding Costs:

For non-members, guest minister/clergy: \$600

Plus \$300 paid separately to Jim Molina (for music)

*The Guest minister is at the couple's expense.

*Additional musicians are at the couple's expense.

Deposit: A \$100.00 deposit is required at the time you book your wedding. This is considered a down payment toward your wedding.

Please make the checks payable to: First Congregational Church,
memo line: Wedding fees.

Full payment is due in the church office one week before your wedding.