

First Congregational United Church of Christ

Partners in Christ's Service

235 South Kenilworth Avenue • Elmhurst, Illinois 60126

Tel 630-832-2580 • E-mail elmhurstucc@sbcglobal.net • www.elmhurstucc.org

Wedding Ceremony Agreement

First Congregational Church's Minister

Guest Officiant

Name of Contact Representing Wedding Party _____

Email _____ Cell Phone # _____

Bride's Name _____

Address _____

Phone # _____

Email _____

Groom's Name _____

Address _____

Phone # _____

Email _____

Name of Guest Officiant (if using) _____

Email _____ Cell Phone # _____

Is this person officiating licensed only? Yes ___ No ___ Is this person officiating an ordained minister? Yes ___ No ___

If yes, what is the officiating minister's denomination? _____

Is the officiating minister currently serving at a church? Yes ___ No ___

If yes, where? _____

Rehearsal Date _____ Time _____

As part of this agreement, the church will be open and made available to you for a total of three hours.

Wedding Date _____ Time _____

As part of this agreement, the church will be open and made available to you for a total of three hours.

Please bring your wedding license at this time. Our church is located in DuPage County.

Name of Florist _____ Cell Phone # _____ Arrival Time _____

Name of Photographer _____ Cell Phone # _____ Arrival Time _____

Name of Guest Musician _____ Cell Phone # _____ Arrival Time _____

Name of Guest Soloist _____ Cell Phone # _____ Arrival Time _____

Costs:

- Church members: \$450
- Non-members using our minister: \$850
- Non-members using a guest officiant: \$600

Note: A separate fee of \$300 is paid directly to our music director if you would like him to provide the music for your ceremony. Please contact Jim Molina at camayali1@aol.com to make arrangements.
 Additional musicians and accompanists shall be hired by the couple and be at the couple's expense.

A non-refundable deposit of \$200.00 is required to complete this agreement.
 The remaining payment is due in our church office no later than 30 days before your wedding date.

As part of maintaining a safe facility during your celebration, the following are prohibited on church property:

- Food and drink in the sanctuary
- alcoholic beverages anywhere in the church
- candles in the pews and aisles
- rice, birdseed, confetti etc.

We agree to comply with all of the above regarding our use of the sanctuary and building for our wedding rehearsal and ceremony. We understand First Congregational United Church of Christ of Elmhurst is not responsible for the loss or damage to personal property used at the wedding.

Additional Notes/Details: _____

Bride's Signature _____ Date _____

Groom's Signature _____ Date _____

 Host

 Margaret Chittaro Church Trustee

Payments:

Date Deposit Received: _____ check # _____

Date Final Payment Received: _____ check # _____