

# First Congregational United Church of Christ

## *Partners in Christ's Service*

235 South Kenilworth Avenue • Elmhurst, Illinois 60126

Tel 630-832-2580 • E-mail [elmhurstucc@sbcglobal.net](mailto:elmhurstucc@sbcglobal.net) • [www.elmhurstucc.org](http://www.elmhurstucc.org)

### Wedding Ceremony Agreement

First Congregational Church's Minister

Guest Officiant

Name of Contact Representing Wedding Party \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Bride's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Groom's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Name of Guest Officiant (if using) \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Is this person officiating licensed only? Yes \_\_\_ No \_\_\_ Is this person officiating an ordained minister? Yes \_\_\_ No \_\_\_

If yes, what is the officiating minister's denomination? \_\_\_\_\_

Is the officiating minister currently serving at a church? Yes \_\_\_ No \_\_\_

If yes, where? \_\_\_\_\_

Rehearsal Date \_\_\_\_\_ Time \_\_\_\_\_

*As part of this agreement, the church will be open and made available to you for a total of three hours.*

Wedding Date \_\_\_\_\_ Time \_\_\_\_\_

*As part of this agreement, the church will be open and made available to you for a total of three hours.*

***Please bring your wedding license at this time. Our church is located in DuPage County.***

Name of Florist \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Arrival Time \_\_\_\_\_

Name of Photographer \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Arrival Time \_\_\_\_\_

Name of Guest Musician \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Arrival Time \_\_\_\_\_

Name of Guest Soloist \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Arrival Time \_\_\_\_\_

**Costs:**

- Church members: \$500
- Non-members using our minister: \$1200
- Non-members using a guest minister: \$800

Note: A separate fee of \$300 is paid directly to our music director if you would like him to provide the music for your ceremony. Please contact Jim Molina at [camayali1@aol.com](mailto:camayali1@aol.com) to make arrangements.  
 Additional musicians and accompanists shall be hired by the couple and be at the couple's expense.

A non-refundable deposit of \$500.00 is required to complete this agreement.  
 The remaining payment is due in our church office no later than 30 days before your wedding date.

As part of maintaining a safe facility during your celebration, the following are prohibited on church property:

- Food and drink in the sanctuary
- alcoholic beverages anywhere in the church
- candles in the pews and aisles
- rice, birdseed, confetti etc.

We agree to comply with all of the above regarding our use of the sanctuary and building for our wedding rehearsal and ceremony. We understand First Congregational United Church of Christ of Elmhurst is not responsible for the loss or damage to personal property used at the wedding.

Additional Notes/Details: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Bride's Signature \_\_\_\_\_ Date \_\_\_\_\_

Groom's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
 Host

\_\_\_\_\_  
 Margaret Chittaro Church Trustee

**Payments:**

Date Deposit Received: \_\_\_\_\_ check # \_\_\_\_\_

Date Final Payment Received: \_\_\_\_\_ check # \_\_\_\_\_